Watoto

INTERNAL JOB ADVERTISEMENT

Job Title:	**Village Family Life Coordinator (Warden)**
Organisation:	**Watoto Child Care Ministries**
Duty Station:	**Watoto Children's Villages**
Department:	**Family Life Team**
Contract Type:	**Full-time Contract**
Reports to:	**Family Life Team Lead**
Number of positions:	**3 vacancies**

Watoto Church Ministries has experienced exponential growth in the past couple of years, composed of multiple Celebration Centres (Campuses) and diverse Community care initiatives that include Childcare, Community and Neighborhood, and Education, both in Uganda and South Sudan, Juba. In all of this, Watoto remains a local church, committed to Celebrating Christ and Caring for Community.

Job Purpose.
We are seeking to recruit a Village Family Life Coordinator (Warden) to provide overall leadership, oversight and parental responsibility for children in the approved home, ensure compliance with national laws, alternative care standards, safeguarding requirements, children's rights and organisational policies, while supporting young adults' holistic development and transition to independence.

Key Responsibility Areas.

1. Ensure valid ministerial approval for home operations, approved staff credentials, compliance with court orders, and submission of all statutory and progress reports.
2. Report missing or escaped children to the Police and the Probation Officer within timelines and facilitate parents' contact with stakeholders.
3. Develop and implement annual budgets and work plans, evaluate budget performance, review reports, provide timely feedback, and ensure quarterly budget alignment.
4. Coordinate with operations team, finance and staff to complete activities, review meetings, supervise financial operations, and manage funds, donations and assets per budget.
5. Uphold children's best interests across welfare, wellbeing, discipline, psychosocial care, education, health and protection in a nurturing, family-like environment.
6. Supervise caregivers to implement care plans, routines and policy-compliant discipline; enforce safeguarding, report incidents, and uphold children's rights and views.
7. Collaborate with the Discipleship team to support young adults in transition; oversee safe, orderly, nurturing residential life, and uphold standards, routines and services.
8. Provide residential care and guidance for young adults, promote a culture of mutual respect and inclusion, support participation and leadership, oversee staff, and address incidents and welfare concerns.
9. Manage staff and daily home operations, coordinate stakeholders, maintain infrastructure and compliance, keep records, report to management, and oversee HR processes.
10. Implement safeguarding policies to protect children, report incidents, respect rights, sensitise stakeholders, and ensure timely CPC responses, records and monthly meetings.
11. Participate in the development and implementation of monitoring and evaluation tools, maintain accurate records and statistics, support evaluations, and submit periodic quality performance reports based on established guidelines.

Watoto
18 NOV 2026
P.O.Box 26366, Kampala, Uganda
+256 (0) 414 313 561, Uganda@Watoto.com

Qualifications, Skills, and Experience.

- The applicant for the role should hold at least a minimum of a bachelor's degree in social work or social sciences.
- A master's degree in a related field is an added advantage.
- A minimum of four years' work experience in the implementation of social programmes and community development and two years at a supervisory level.
- Should understand social and community development issues, such as education, health, HIV/AIDS and gender.
- Experience working with vulnerable children, families and communities.
- Possess knowledge of relevant childcare legislation and regulations of Uganda.
- Demonstrated experience in capacity building and staff mentorship.

Working at Watoto Ministries.

Watoto is committed to safeguarding children and vulnerable adults, and all staff are expected to adhere to the ministry's safeguarding policy and related standards.

We encourage devoted and discipled Christians who meet the qualifications and experience requirements of the role to apply.

How to Apply.

Suitably qualified and interested candidates can apply by following the procedures below.

1. Visit our website www.watotochurch.com and navigate to join the team
2. Select **click here** to view the job details.
3. To apply, click the **Apply Here** button.
4. Complete the form and submit it once all sections have been filled out.

Once you have completed the above step, please email the following documents to careers@watotochurch.com: CV, academic documents (**Subject Line: Job Title - First Name, Last Name**).

Application deadline: 25th November 2026.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED FOR INTERVIEWS.

We are committed to equal employment opportunities.

